

# **CITY OF LOMA LINDA SENIOR CENTER BOARD MINUTES OF APRIL 18, 2006**

A regular meeting of the Senior Center Board was called to order by Chair Mary Lynn Cooke at 3:05 p.m. on Tuesday, April 18, 2006, in the Senior Center at 25571 Barton Road, Loma Linda.

**Members Present:** Ms. Mary L. Cooke, Chair; Mr. Ric Revel; Dr. Reinhold Trupp; Mr. Elmer Digneo; Mrs. Valerie Husbands; and Mr. George Pendered.

**Members Absent:** Mr. John Niemira; Mr. Jeff Samuels; and Ms. Vivi Burns.

**Staff:** Deborah Woldruff, Director, Community Development Department  
Dina Weiss, Senior Center Manager  
Jocelyne Larabie, Administrative Secretary, Community Dev. Dept.

**Guest:** None

## **ROLL CALL**

Members present represent a quorum.

**ORAL REPORTS/PUBLIC PARTICIPATION** – Non-Agenda items (LIMITED TO 3 MINUTES FOR EACH SPEAKER)

## **APPROVAL OF MINUTES**

There was no discussion regarding the Minutes of March 21, 2006.

**Motion by Pendered, seconded by Husbands, and unanimously carried to approve the Minutes of March 21, 2006, as presented.**

## **DISCUSSION ITEMS**

### **Report by Public Works Department**

Director Thaipejr was not available for the meeting. Director Woldruff provided a report regarding the reconfiguration of the office space for both departments. Director Woldruff explained that the Public Works Department had received one bid for the furniture for the office and the kiosk/reception area. Director Thaipejr had since requested two more bids, which had not yet been received. Director Woldruff stated that she would keep the Board informed as more information became available.

### **Report by Community Development Director**

Director Woldruff continued her report and spoke to the request by the Board to see if it was possible to add another emergency (911) phone. She stated that the cost for the wiring of a second emergency phone was \$450 to bring the wire from the Civic Center. She went on to say that the Information Systems (IS) Department, who was responsible for the operation of the service, explained that it may be due to a power outage which happened in mid-March and

because the phone was not used on a regular basis the problem was not discovered until now. IS would look into it and staff would report back to Board.

Director Woldruff suggested that some of the following equipment and tools could be purchased for the center:

- Digital recorder;
- Fire extinguishers for the kitchen and the computer room;
- Basic tool kit.

Director Woldruff reported that repairs were being done to the roof of all of the civic center buildings, starting with the library, and followed by the civic center and the senior center. She added that the repairs were being done to allow the installation of solar panels in a program that would help reduce energy costs for the city buildings. Director Woldruff also reported that carports with solar panel roofs would be constructed along the perimeter of the parking lot with the same purpose in mind, to reduce energy costs.

Dr. Trupp asked for the status of the purchase of the pool table. Mr. Pendered explained that Brian Bolger had made several calls to the purported owner of the table and never received a reply to the messages that he left.

#### Report from Senior Center Manager Weiss

Ms. Weiss reported that she had worked with Director Woldruff during budget preparation to obtain funding for 12 monthly events, among other things. She added that preparations for the following activities were already under way:

- Cinco de Mayo celebration on May 4, 2006;
- Mexican Fiesta and Ice Cream Social on May 16, 2006 sponsored by The Palms of Loma Linda;
- Pre-4<sup>th</sup> of July celebration sponsored by Somerford Place in Redlands;
- Luau tentatively set for later in the summer.

Ms. Weiss stated that she would also look into scheduling a bi-monthly musical program, a travel program, a newsletter to be printed on the back of the activities calendar, hopefully for the May calendar.

Ms. Weiss asked about the possibility of renting the multi-purpose room for events which would benefit seniors and make the center self-funding. A lengthy discussion resulted on the reasons why the room was no longer rented out for private parties. Director Woldruff explained to Ms. Weiss that every time the room was rented out, repairs were required to clean or repair damage to the walls. Ms. Weiss indicated that she was ready to attend and supervise the event if the Board reconsidered its policy on the rentals in the future.

#### Sub-committee Reports

- Volunteer Program Report

Board member Husbands stated that there were no new applications for volunteers at the current time. She added that Ms. Weiss had scheduled a volunteer meeting on Thursday, April 20, 2006 at 10:00 a.m.

Director Woldruff suggested that it could be time to recruit high school students to volunteer as a way to obtain their community service credits. She added that it also might be possible to recruit students under Dr. Graybill at the Loma Linda Medical Center School of Health.

There was a lengthy discussion regarding Mr. Philip Binkley, Music Director at the Loma Linda Academy. Mr. Digneo stated that Mr. Binkley was retiring soon. The Board discussed the possibility that Mr. Binkley might like to participate in the Senior Center. Mr. Digneo stated that he would approach Mr. Binkley to see if he was at all interested.

- Aging and Adult Coalition of the County of San Bernardino

Board Member Pendered reported that there were three main discussions:

- Chris Lindfelt, Regional Director for the Alzheimer's Association – He offered to give lectures regarding the disease;
- Discussion regarding Conservatorships;
- Identity Theft – The speaker was the Deputy Chief of Police, Clete Hyman of the City of Redlands who for 2.5 hours regarding identity theft such internet scams and illegal transactions on credit cards. Chief Hyman offered to come to the Senior Center himself or one of the members of the Task Force to address the subject to the local senior community.

Mr. Pendered reported that the "Beauty for the Ages" class being provided by Ms. Margi Worley was going well. Ms. Worley was enjoying teaching to the small group of 3 or 4 ladies as it gave her the opportunity to work with each person on a more personal basis.

Mr. Pendered commented that he had been contemplating the suggestion of a silent auction that could be held on a quarterly basis to support the Senior Center. During the discussion that ensued, Mr. Pendered commented that a glass case in which the items up for auction could be safely stored would be very useful and added that the case(s) could also be used to display historical artifacts. Staff stated that they would ask the Public Works department to see if they might have one in storage at the Corporation Yard.

#### Discussion of miscellaneous issues related to the Senior Center

- Document Shredding Service for Seniors

Board Member Revel wished to discuss the possibility of providing a document shredding service to the seniors at the Senior Center, especially on the heels of the previous discussion regarding identity theft. A discussion ensued and Chair Cooke stated that she had a phone number and a website she could provide for staff to investigate. Ms. Cooke wanted to know if the City would be amenable to providing such a service.

Director Woldruff stated that she would research the service and commented that she would work with the Public Works Department to determine if the City might get a credit towards the trash stream program.

- Reports by Senior Center Board Members

A discussion occurred on the issue of advertising events at the Senior Center. The following avenues were suggested:

- Loma Linda Broadcast Network
- City of Loma Linda website

- Chamber newspaper
- Channel 3 Cable station

Mr. Revel reported that the Ukulele Club annual Festival was on track and promised to be the biggest ever. He reminded the Board that it was scheduled for Tuesday, May 2, 2006 from 9 a.m. to 5 p.m. with a meal being brought in. He added that he still had concerns regarding the parking situation. Director Woldruff indicated that she would contact the Sheriff's Department Service Specialist, Ms. Sylvia Beasley to see if she could offer some assistance, such as crossing guards.

**Adjournment**

**Motion by Digneo, seconded by Revel, and carried to adjourn the meeting.**

The meeting was adjourned at 4:45 p.m.

Minutes were approved at the May 16, 2006.

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Administrative Secretary